

JOURNAL SUPPLEMENTS

The Oncologist will consider for publication supplements to the Journal that may be supported through educational grants by commercial interests. These must be authored and submitted by academicians who meet the criteria for authors herein under “Authorship, accountability, and sponsorship”. Furthermore, if medical writers participate in the creation of the content, the medical writer's role must be listed in the acknowledgments section per the guidelines set forth by the International Committee of Medical Journal Editors and the American Medical Writers Association. The role and source of support for contracted medical writers must be fully disclosed. Supplements are subjected to the same stringent peer review applied to all Journal articles.

The Oncologist is the official journal of the Society for Translational Oncology (STO). STO is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

Supplements or Journal articles may or may not be certified for continuing medical education (CME) credit. **The Oncologist** does not publish supplements or Journal articles that are both supported through educational grants and for which continuing medical education (CME) credit is offered by accredited providers other than STO.

Publication consideration

The following data must be submitted for rapid review by **The Oncologist** Senior Editors before a decision is made to consider a prospective supplement.

- Title/Focus
- List of Authors and Topics
- Guest Editor(s)

Authorship, accountability, and sponsorship

The Oncologist's conflict of interest policy requires complete transparency between the Journal's editors, the investigator-author(s), and any technical-medical writer(s). As part of this policy, the Journal requires that the Corresponding Author stipulate his/her *principal* authorship and responsibility for the content of the paper. The policy further requires that any and all correspondence from manuscript submission onward must be conducted exclusively by and between the Corresponding Author and the Journal editors.

Authorship entails both accountability and independence. A submitted manuscript is the original intellectual property of its authors, not the study's sponsor (e.g., a pharmaceutical company or contract research organization). The Journal will not review or publish articles based on studies that are conducted under conditions that allow the sponsor to have sole control of the data or to withhold publication. We encourage investigators to use the revised *International Council of Medical Journal Editors (ICMJE)* requirements on publication ethics to guide the negotiation of research contracts. Those contracts should entitle researchers to a substantial say in trial design, access to the raw data, responsibility for data analysis and interpretation, and the right to publish; these are the hallmarks of scholarly independence and, ultimately, academic freedom. By enforcing adherence to these requirements, we as editors endeavor to assure our readers that the authors of an article have had a meaningful and truly independent role in the study that bears their names. The authors, therefore, will stand behind the published results, and so can the Journal. [adapted from ICMJE, www.icmje.org/sponsor.htm.]

The Oncologist does not consider submissions from authors whose work was supported by tobacco funding.

Peer review

The Oncologist abides by a policy of anonymous peer review. Acceptance of manuscripts is based on originality and importance to the field as assessed by the Editors. Manuscripts are reviewed anonymously by the Editorial Board with ad hoc assistance of external reviewers. Publication decisions are made by the Editorial Board.

Letter of Agreement (LOA)

Upon a favorable publication decision by the Senior Editors of **The Oncologist**, an LOA will be prepared that summarizes the supplement publication agreement. Receipt of the signed LOA formalizes the publication agreement.

Publication timeline

- Publication decision will be provided within one week from receipt of required data.
- Peer-review process will be completed within two weeks from receipt of manuscripts.
- Author review of proofs must be completed within 48 hours from receipt of the proofs.
- Publication complete and ready for distribution within 90 days from receipt of final manuscripts.

Forms required for submission

The items required for supplement submission are the same as those required for non-supplement articles. Forms are found at <http://manuscriptsubmissions.theoncologist.com> and must be completed and submitted online.

The Corresponding Author must complete and submit the following forms:

- Manuscript Submission Cover Sheet
- Author Contribution Form
- Corresponding Author's Responsibilities and Agreement Form

Each author (including the Corresponding Author) must complete and submit the following forms:

- Potential Conflict of Interest Disclosure Form
- Copyright Transfer Form

Manuscript Submission Cover Sheet Form

The Corresponding Author must complete the Manuscript Submission Cover Sheet. This form must accompany all submissions, including revisions.

Author Contribution Form

The Corresponding Author must submit the Author Contribution Form on behalf of every author. The Corresponding Author must have obtained permission from all authors for the submission of each version of the paper and for any change in authorship. Authorship should be limited to those who have contributed substantially to the work. The nature of the contribution of every author should be made clear. Each author should have participated sufficiently in the work to take public responsibility for the content. Contributors who do not meet sufficient criteria for authorship should instead be noted in an Acknowledgments section.

If an article has been substantially written by a contracted writer different from those whose names appear at the beginning of the article, this fact needs to be acknowledged on the Author Contribution Form. All authors, including contracted authors, must submit a Potential Conflict of Interest Disclosure Form (as described below).

Corresponding Author's Responsibilities and Agreement Form

The Corresponding Author must complete the Responsibilities and Agreement Form to ensure compliance with the publisher's submission policies.

Potential Conflict of Interest Disclosure Form

The purpose of the Potential Conflict of Interest Disclosure Form is to fully inform ***The Oncologist's*** editors, reviewers, and readers of the existence of any financial relationships that may be pertinent to the article and thus ensure full transparency of the peer-review and publication processes.

Each author is required by ***The Oncologist*** to reveal any financial commitment or obligation with a company or its competitor who manufactures products that are discussed within the manuscript or with a company making a competing product. Additional relationships that might be considered competing interests, such as holding equity or paid consultancy, must also be stated. All information concerning potential conflicts of interest will be revealed to the peer reviewers and thereafter kept confidential (and on file). The Editorial Office will work with the Corresponding Author to formulate a disclosure statement for publication, should the manuscript be accepted.

Medical writers supported directly or indirectly by industry are likewise required to submit Potential Conflict of Interest Disclosure Forms.

Copyright Transfer Form

Each author is required to sign and submit a Copyright Transfer Form, with the exception of U.S. government employees whose official duties are financed with federal money. If a manuscript is accepted, the copyright in the article, including the right to reproduce the article in all forms and media, shall be assigned exclusively to AlphaMed Press.